



BAYBURT UNIVERSITY
INTERNATIONAL RELATIONS OFFICE
2019-2020 ERASMUS+ KA107 (PARTNER COUNTRIES)
ACADEMIC PERSONEL TEACHING AND TRAINING MOBILITY
ANNOUNCEMENT (FROM NIGERIA TO TURKEY)



May 2022



Applications will be received for the Erasmus+ KA107 Program, which aims to exchange students and staff between universities in partner countries, for two different types of activities that concern our academic staff, “Teaching Mobility” and “Training Mobility”. All our personnel who plan to benefit from these activities should apply in line with this announcement.

IMPORTANT DATES

Announcement Start Date: 13 May 2022

Application Start Date: 13 May 2022

Application Deadline: 30 May 2022

Mobility Period: Starts: 31.05.2022, Ends: 30.07.2022

A. BRIEF EXPLANATIONS

- **Erasmus Plus (Erasmus+):** It is the official name of the Erasmus program, valid since 2014.
- **Erasmus+ KA107:** It is a project-based program of the Erasmus Program carried out with partner countries.
- **Partner Countries:** Within the scope of the Mobility Project with Partner Countries, it is possible to carry out mobility activities between the program countries, including our country, and the partner countries given in the link below. The “Partner Countries” that can carry out mobility within the scope of the project are classified according to the regions. Countries can change from year to year.
- **Mobility:** It is the general name given to Erasmus activities. There are two basic mobilities in Staff Mobility: “Staff Mobility for Teaching” and “Staff Mobility for Training”.
- **Grant:** It is a free aid allocated to our country by the EU Commission and transferred to our University by the National Agency for the use of Erasmus+ activities.
- **National Agency:** It is the parent organization of the Ministry of European Union, responsible for ensuring the execution of Erasmus+ activities in Turkey (Official page: [www. ua.gov.tr](http://www.ua.gov.tr)).
- **Bilateral Agreement:** It is an agreement between Erasmus partner countries and our University, which is necessary for the execution of lectures, training, education and internship activities.

- **ECHE (Erasmus Charter for Higher Education):** It is the name given to the Erasmus University Authorization Certificate. It authorizes an organisation for carrying out of Erasmus+ activities. Our university has ECHE.

B. STAFF TEACHING MOBILITY

Staff teaching mobility is a field of activity that allows a staff member obliged to teach at a higher education institution holding an ECHE in Turkey, a higher education institution with an inter-institutional agreement in one of the Partner Countries or a higher education institution in a Partner Country holding an ECHE within the scope of an inter-institutional agreement to give lectures to students in a higher education institution and to carry out academic/educational activities jointly with the other institution regarding teaching. Academic personnel who want to benefit from mobility must be employed in our institution.

C. STAFF TRAINING MOBILITY

Staff training mobility is the field of activity that allows any staff employed in a higher education institution holding an ECHE in Turkey to study at a higher education institution in one of the Partner Countries, or the personnel employed at a higher education institution in a Partner Country to study at a higher education institution in Turkey. Within the scope of this activity, it is possible for the person to receive various trainings (such as on-the-job trainings, observation processes) in order to improve the skills they have in their current job. Conference participation cannot be supported within the scope of the activity.

Research assistants and lecturers can apply for staff training mobility, and lecturers, lecturers with doctorate degrees and staff holding assistant professor degree and above can apply for staff teaching mobility.

The activity period for staff teaching and training mobility is at least 5 working days excluding travel. However, in order for the teaching activity to be considered a valid activity, at least 8 lesson hours must be given. In staff teaching and training mobility, in cases where the certificate of participation indicates that the beneficiary has been operating for less than 5 days

and/or has taught fewer hours than required, the activity will be deemed invalid and no grant payment will be made to the beneficiary.

D. QUOTAS

The total quota for mobility from Nigeria (Citiedge University [<https://citiedgeuniversity.com/>]) to Turkey (Bayburt University [<https://www.bayburt.edu.tr/>]) is 4 people where 2 people for teaching and 2 people for training mobility. Suitable fields for Turkey (Bayburt University): Electricity and Energy, Civil and Civil Engineering and Sociology and Cultural Studies.

For the mobility, having a department in the host institution and having an agreement with that department are the conditions of the Erasmus+ program. In the event that there is no relevant department in the host institution in the evaluation of Erasmus+ applications, the applicant's application will not be evaluated.

In order for the mobility to take place, the personnel selected by the commission must also be approved by the counterparty. If the counterparty finds the education/training agreement of the relevant personnel insufficient/inappropriate, no grant will be given for mobility.

It is also possible to benefit from personnel mobility without a grant.

E. APPLICATIONS

Applications of Citiedge University personnel who want to participate in staff teaching or training mobility programs will be made between 13.05.2022 and 30.05.2022 via the e-mail address erasmus@baybut.edu.tr.

F. DOCUMENTS REQUIRED DURING THE APPLICATION

1. Application form: After it is filled in completely in the computer environment, it will be printed out and delivered with the wet signature of the applicant. Handwritten application forms are not accepted.

2. Foreign Language Certificate: It will be used in the scoring of the applications and its submission is obligatory. The original or photocopy can be submitted. The language test to be scored must belong to one of the official EU languages. There is no year requirement, it can be taken in any year. However, it must be an exam whose equivalence is accepted by YOK (Turkish Council of Higher Education) and must have a score above it. The application of the personnel who does not submit a language certificate and does not have a language certificate will be deemed invalid. At least 65 language points are required for teaching mobility and at least 50 language points are required to apply for educational mobility.

*** After the KA107 Applications, the Acceptance/Invitation Letter of the selected personnel will be received by the Erasmus+ Institutional Coordinator. Personnel do not need to be accepted at the KA107 application stage.**

G. EVALUATION AND SCORING OF APPLICATIONS

Those who will benefit from the program among the personnel whose applications are received will be determined by the evaluation to be made by the “Erasmus+ Selection and Evaluation Commission”. This evaluation will be made according to the criteria given in the appendix and the relevant scores. In case the scores are completely equal, priority will be given to the personnel who have more working years at our university (based on the date they started working at Bayburt University). **Substitute candidates will be taken into consideration in place of the waived candidates.**

H. ANNOUNCEMENT OF RESULTS

Commission evaluation results are submitted to the Rector’s Office for approval, and applications approved by the Rector’s Office are announced in the announcements section of the website.

I. INVITATION LETTER

Invitation letters to be prepared by the counterpart institution of the candidates who are eligible for the personnel mobility activity will be requested by Citedge University.

J. DOCUMENTS MUST BE DELIVERED AFTER MOBILITY ACTIVITY

Academic and administrative personnel who have completed the personnel mobility activity will submit the following documents to Bayburt University International Relations Office:

- Erasmus+ KA107 Staff Mobility Agreement signed by all parties
- Travel documents (air ticket, train ticket)
- Certificate of Attendance (date range must be specified)
- Erasmus questionnaire (filled online)
- Erasmus experience sharing (pictorial feedback summarizing the activity)

K. STAFF MOBILITY DAILY GRANT AND TRAVEL SUPPORT AMOUNTS

Country of Mobility	Daily Grant (Euro)	Travel Support (Euro)
From Nigeria to Turkey Bayburt University	180,00 €	820,00 €

Since the mobility will be calculated as 5 working days of activity and 2 days of travel, each participant will receive:

- $180 \times 7 = 1260$ Euro total grant
- In addition, 820 Euro travel support

L. CONTACT

Bayburt University International Relations Office address and contact information are as follows:

Adress : Bayburt Üniversitesi, Baberti Külliyesi
İlahiyat Fakültesi Binası 1. Kat
Uluslararası İlişkiler Ofisi
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Web : <https://www.bayburt.edu.tr/tr/uluslararası-iliskiler>